

Community Fridge Collector Volunteer

Role Description

Trust Links is an organisation committed to the safeguarding and promoting the welfare of children and vulnerable adults and expects all staff, Trustees and volunteers to share this commitment.

Trust Links aims to create a culture that respects and values each others' differences, that promotes dignity, equality and diversity, and that encourages individuals to develop and maximise their true potential.

***Trust Links** is a local charity that aims to support people and build communities. It was established by local people to address mental health needs in the Southend area in 2000, and was registered as a charity and limited company in 2002. We enable people to work together to improve mental health and wellbeing and promote, support, inspire and cultivate wellness and sustainable living.*

Hours required: 1 session or more per week, to be agreed

Collection days and times TBC , mainly late evenings after 8PM

Location: One of the following Westcliff / Rochford

Reports to: Westcliff- Growing Together Team / Rochford - ECO Days Coordinator

PURPOSE OF THE ROLE:

At our Rochford branch, each week we hold a Friday Cookery Group and provide a hot meal for all our members.

In addition, the Trust Links ECO Days project is looking to extend this to a “ pay what you can afford” Food Waste Café and a Community fridge that is open to all in the community to take food that would otherwise go to waste.

At our Westcliff Growing Together branch, we cook a hot meal for members each day we are open. The food collected from the supermarkets will contribute to these dishes.

The Volunteer will be required to:

- Undergo the recruitment process and checks
- Participate in a Volunteer Induction
- Report issues, concerns and successes to project staff.

MAIN DUTIES AND RESPONSIBILITIES OF THE ROLE:

- Collect food from designated Supermarket on a weekly basis and deliver to the community fridge based at Growing Together Westcliff or Trustlinks Rochford
- Liaise with the supermarkets on the day of pick up, if need be. Communication with the supermarkets will need to be covered by volunteers once the collection shift is arranged.
- Ensure relevant staff are informed of food deliveries, email/phone
- Inform staff of any waste (for compost)
- Taking part in appropriate training and development activities
- Participate in catch up meetings with team manager
- Notify staff if you are unable to attend your regular session
- Ensure Health and Safety regulations are adhered to in line with Trust Links Health and Safety policy
- Ensure Safeguarding requirements are met in line with Trust Links Safeguarding policy and escalate concerns about the wellbeing of service users to appropriate staff members
- Maintain confidentiality
- Raise any issues affecting members with appropriate staff member

Things to consider:

Volunteers will need to use their own car for collections.

Out of pocket agreed travel expenses can be reimbursed.

Collection times are often late evenings so the role will require somebody with free time in the evenings.

Volunteers will need:

- Good communication skills
- Responsiveness
- Willingness to use your own initiative
- Honesty
- Enthusiasm
- Team Work
- Reliability